



NORTH PORT HIGH SCHOOL CAMBRIDGE AICE AGREEMENT



Welcome to the Cambridge AICE program at North Port High School! We are glad that you are engaging in advanced coursework and are here to support you as you strive for your academic goals.

To confirm your intent to pursue the AICE diploma and finalize your program enrollment, please read this document and the attached AICE Honor Code in full. You are also agreeing to the complete AICE Parent and Student Expectations, which can be accessed online at NorthPortAICE.com/apply or obtained as a hard copy upon request. Be sure to review all documents carefully before signing on the next page.

Submit the signed form in one of the following ways:

- Scan or photograph the signed form and email it to the AICE coordinator or your counselor.
- Drop off the physical copy with the AICE Coordinator, Administrative Assistant, or your counselor.
- Mail the completed form to: AICE Coordinator, North Port High School, 6400 W. Price Blvd., North Port, FL 34291.

Once your signed form has been received and processed, a 9th period “AICE Program” course will appear on your schedule. If this course does not appear within 30 days, please contact your counselor.

Program Expectations:

Success in the AICE program requires a strong commitment from both students and parents/guardians. The following expectations outline the responsibilities for both parties:

Commitment to the Program

- **Yearly Commitment:** Students must commit to a full year of AICE courses. Registering for AICE classes in subsequent years renews this commitment.
- **Leaving the Program:** Leaving the AICE diploma track requires a parent conference and counselor/ administrator approval.
- **Schedule Changes:** Mid-year schedule changes are usually not possible and only considered after all support options have been exhausted.

Academic Responsibilities

- **Study Time:** The AICE Diploma track is rigorous, requiring students to dedicate a minimum of 2–3 hours per night (30–45 minutes per course) to homework.
- **Study Environment:** A distraction-free environment with computer and internet access is essential for success.
- **Academic Standards:** Students must maintain at least a “C” in all courses and a 2.75 unweighted core GPA per quarter.
- **Seeking Help:** If grades fall below a “C,” it is the student’s responsibility to seek help using resources such as teacher communication, tutoring, modifying study habits, stress management, meeting with their counselor, and strategies found on NorthPortAICE.com.

- **Implementing Strategies:** Students are expected to implement any suggested strategies to improve their academic performance.
- **Class Attendance:** Regular attendance is mandatory. Make-up work cannot replace in-class instruction in AICE classes. Excessive absences may result in removal from the program.

Communication and Support

- **Student Responsibility:** Students must check their school email regularly and respond to communications promptly.
- **Parent/Guardian Involvement:** Parents should regularly monitor grades, attendance, and progress, keep an active email in FOCUS, check it regularly, and download Thrillshare.

AICE Exams

- **Exam Requirement:** Beginning in 10th grade, students must take all scheduled AICE exams at North Port High School. Exams can begin as early as April and may extend into June, even past the school year. Passing exams is required to earn college credit and the AICE diploma. Missing an exam without a legitimate excuse may result in removal from future AICE courses.
- **Exam Dates & Scheduling Conflicts:** Cambridge determines all exam dates, and **make-up exams are not allowed under any circumstances.** Families must review the finalized exam schedule by **October 31** each year to avoid conflicts with vacations or other non-emergency commitments.
- **Legitimate Absences:** If a student is unable to attend an exam due to **circumstances beyond their control**, they must submit **official documentation** (such as a doctor’s note—Cambridge does not accept parent notes) to the AICE coordinator within **five (5) days** of the missed exam. Failure to do so will result in withdrawal from the exam and loss of college credit.

Honor Code and Supporting Documents

Please read the *Cambridge AICE Honor Code* (attached) before signing this agreement. Additional program expectations can be reviewed in full at NorthPortAICE.com. AICE students are also expected to follow the Student Handbook and Sarasota County Student Code of Conduct. **Note:** We reserve the right to amend expectations. Current documents will be posted at NorthPortAICE.com.

Commitment Statement

By signing below, you certify that you have read and agree to the contents of this document, including the Honor Code and all related expectations. This agreement remains in effect for the entirety of the student’s participation in the AICE program.

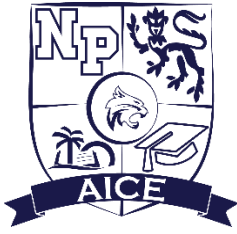
Student Name (Printed): _____

Student Signature: _____ Date: _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____ Date: _____

PLEASE DETATCH AND RETAIN THE HONOR CODE FOR YOUR REFERENCE



North Port High School

CAMBRIDGE AICE HONOR CODE

The Cambridge AICE program is committed to providing an exceptional education that fosters not only knowledge but also the core values of honesty, integrity, and perseverance. Central to this commitment is the belief that every student has the right to pursue their education in an environment free from dishonesty. The Honor Code exists to uphold these values, ensuring academic integrity and freedom for all students. It serves to protect the trust and respect needed for a strong academic community and reinforces the mission of the AICE program and North Port High School's tradition of excellence.

Ethical conduct is expected from all AICE students at all times. Acts of academic dishonesty or inappropriate behavior are serious offenses that undermine the integrity of the learning environment and the values on which our academic community is built.

Violations of the Honor Code include but are not limited to the following:

- Receiving or giving unauthorized answers on tests, quizzes, essays, research or projects
- Copying or allowing someone to copy any academic work, including classwork, make-up work, and homework.
- Using any form of “cheat sheet” on tests/quizzes.
- Obtaining or giving copies of test or quiz questions prior to test time.
- Assistance from parents or others that is clearly undue influence, as evidenced by a comparison to the day-to-day achievement of the student.
- Submitting the same academic work in more than one course without prior permission.
- Any representation of another’s work or ideas as one’s own, including intentionally copying words or ideas of authors or sources without giving credit to the specific source.
- Fabricating information, sources or citations.
- Unauthorized use of electronic devices when the use of such devices is prohibited.
- Being aware of acts of academic dishonesty but not taking any actions to stop such violations, such as informing a teacher or other adult. Failure to act is in itself a violation of the honor code.

If a student is unsure whether they are allowed to collaborate, consult sources, and/or use materials on an assignment or assessment, they should consult their teacher.

For AICE Diploma track students, the Honor Code is always in effect – not just in AICE classes.

Offenses will be cumulative during the time the student attends NPHS.

INAPPROPRIATE BEHAVIOR

- Any student who is in serious or habitual violation of the Sarasota County Schools Code of Conduct, including dress code, is acting in an inappropriate manner.
- Cambridge AICE students are expected to conduct themselves in a manner that is positive and serve as a role model for the school, both on school grounds and outside of the school setting.

1st Offense*:

- Parents will be notified of the incident
- Incident will be permanently recorded in the student's AICE file
- Student will attend the Academic Review Committee which will decide on an appropriate consequence, which may include:
 - A zero on the assignment / assessment
 - Redoing the assignment/assessment for partial or no credit
 - Loss of significant Employability
 - Volunteering for the teacher to make up for the time the teacher spent researching the infraction
 - Discipline referral to administration may occur at the discretion of the teacher and/or Academic Review Committee.
 - Other consequences depending upon the severity of the incident

2nd Offense*:

- All of the above, PLUS:
- Parent conference is required
- Notification to the sponsor of National Honor Society
- Student must research and write about academic dishonesty for AICE file

3rd Offense:

- All of the above, PLUS:
- Referral to administration recommended. Likely outcome: In-school suspension
- The Academic Review Committee may recommend that the student be removed from the AICE diploma track and/or specific AICE courses

*The Review Committee could recommend that serious violations skip to a higher offense.

Absences and academic requirements:

Students may also be asked to meet with the Academic Review Committee if:

- They have more than 9 absences in a semester (1/2 year)
- They are not demonstrating effort in their classes
- Their academic performance no longer meets AICE requirements:
 - GPA below 2.75
 - Any F's
 - More than one D

This document is also available on our website at www.NorthPortAICE.com

Please direct any questions to the AICE Coordinator